

Whittier College
Student Billing Account Authorizations
CASH MANAGEMENT (CM)

Student Name: _____ Student ID#: _____

The information provided below is in accordance with Federal Regulations. We are required to provide you with this information and to obtain your authorizations* in regards to how Whittier College manages your Title IV financial aid funds as they are applied to your student billing account. If you have been awarded funds from any of the Federal Title IV programs listed below, please carefully review this information, provide your signatures in the appropriate sections and return the completed document to the Office of Financial Aid. *Please note that there are two separate authorizations to complete.* The College must have this signed document on file before any funds will be disbursed to your account.**

Whittier College is authorized to administer the following Title IV financial aid funds:

- Federal Pell Grant
- Federal Supplemental Educational Opportunity Grant (FSEOG)
- Federal Perkins Loan Program (FPLP)
- Federal Family Education Loan Program (FFELP)
- Stafford Loan Program – Subsidized and Unsubsidized
- Parent Loan for Undergraduate Students (FPLUS)
- Federal College Work Study Program (FCWSP)

Authorization to Apply Title IV Funds to All Charges (Authorization #1)

Federal regulations authorize Whittier College to apply your Title IV financial aid funds to “allowable charges,” which include tuition, mandatory fees, and on-campus housing and board charges. Whittier College also allows many departments to assess charges to your student account in order to consolidate billing – these are considered “non-allowable charges.” Non-allowable charges might include health insurance, student health center fees, telephone charges if you reside in College housing, parking citations, library fines, and other miscellaneous fees. Federal regulations require the College to obtain written authorization to apply Title IV financial aid to all “non-allowable charges” appearing on your bill. If you choose not to authorize the College to apply your Title IV funds to all charges, you may be billed separately for these items. Please select one statement and sign as indicated below.

- I authorize the college to apply my Title IV financial aid funds to all charges appearing on my student billing statement for the academic year.
- I do not authorize Whittier College to apply my Title IV federal funds to all charges.

Student Signature: _____ Date: _____

Authorization to Hold Excess Title IV Funds (Authorization #2)

To assist you in managing your funds, you may authorize Whittier College to hold your excess Title IV financial aid funds in order to apply them to any future charges. Authorizing the College to hold your excess funds for you does not mean that you cannot receive a refund of excess monies upon request. If you authorize Whittier College to hold the excess funds in your account, the College will do so until additional charges are applied, or until you request a refund check. Please be advised that the federal regulations regarding Title IV funds do not require the College to pay interest on funds held for the benefit of students. Please select one statement and sign as indicated below.

- I authorize the College to retain in my account any excess Title IV financial aid funds and apply them toward any charges that may appear on my account for the academic year.
- I do not authorize Whittier College to Hold Excess Title IV Funds.

Student Signature: _____ Date: _____

>>PLEASE SEE REVERSE SIDE FOR MORE INFORMATION<<

Cal Grant B Subsistence Authorization Form (Authorization #3)

To allow Whittier College to deduct your registration fees from your Cal Grant B, please sign and date the authorization below and return this form to the Office of Financial Aid. If you have any questions about this form, please contact the Office of Financial Aid at (562) 907-4285.

() I authorize Whittier College to deduct my registration fees from my total Cal Grant award (including Subsistence). I understand that I can rescind this authorization at any time. However, if I rescind, I understand that I must pay my registration fees myself before any financial aid will be released to me.

Student Signature: _____ Date: _____

Additional Information Regarding Authorizations – Please Read!

*Authorization is voluntary. You may refuse to authorize any individual item on this statement. Once these authorizations are signed, they are valid for future years so long as the College notifies the student or parent in subsequent years before applying the Title IV financial aid to the student's account. Additionally, you may cancel or modify these authorizations at any time; however, the cancellation or modification is not retroactive. Upon written notification, your cancellation or modification will be active from that date forward.

**Federal regulations stipulate that Title IV financial aid funds can be applied to your student account no sooner than ten (10) days prior to the first day of classes. A signed authorization form will expedite the settlement of your bill. If we do not receive this signed authorization form prior to the billing settlement due date, the Title IV financial aid funds will not be applied to your account at that time. This may result in an outstanding balance on your bill, and finance charges may be assessed to your account.

If you have any questions regarding this document, or you require further explanation about these authorizations, please contact the Whittier College Office of Financial Aid at (562) 907-4285.

Please mail your completed Account Authorization form to:

Whittier College
Office of Financial Aid
P.O. Box 634
Whittier, CA 90608

You may also drop this document off in person at the Office of Financial Aid in Weingart Hall, Second Floor, or fax it to us at (562) 464-4560.

Thank you!