## Test Preparation Tips

*Test preparation is the key to passing. Follow the timeline below for easy test preparation:*

| Weekly | Know when you have tests – use a calendar and add all test dates and check weekly  
Do readings prior to each class  
Take good notes and summarize main points  
Review summary before each class |
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| **1 Week Prior to Test**  
Break up tasks over several days | Anticipate test questions when reviewing notes / PowerPoints  
Create / Organize study tool:  
- Flashcards (notecards or apps)  
- Cornell method notes – cover the right side of paper and recall the information for each topic listed on left  
Memorize and quiz yourself using study tool |
| **1 – 2 Days Prior to Test** | Review with a study group only after you have done your own studying  
Have all materials needed (scantron, pen, pencil, eraser, etc.)  
Get plenty of sleep |
| **Day of Test** | Arrive to class early  
Choose the least distracting seat in the room  
Breathe! |