

NETWORKING AND INTERVIEWING



NETWORKING

Networking is essential in today's economy and has become a necessary component of the job search process. Therefore, you should always be focused on building and maintaining your network. Connecting with others in your industry should be on-going and authentic. Don't wait until you're seeking employment. Keep your network up to date. Networking should not be limited to individuals who represent the position in a company. Think of your connections as each position has value and creates the company to succeed. There are a lot of people who want to help you and be in your network. ([link to "People who want to help you"](#))

TYPES OF INTERVIEWING

Interviewing is an amazing opportunity for you to reflect on your accomplishments and share those experiences with employers within industries you're pursuing. During an interview you will be learning about a job and the organization. You will be able to reflect if this opportunity embraces your career endeavors. There are many types of interviews.

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| Individual | One-on-one with candidate and employer |
| Panel | Candidate and a group of employees |
| Telephone | Individual or group setting |
| Email | Candidate responds to a series of questions |
| Skype | Candidate and employer conduct live interview via computer |
| Group | Multiple candidates interviewing at same time, same room |
| Informal | Conducted in an informal setting (lunch, coffee) |

INFORMATIONAL INTERVIEWS ([link to informational Interviews](#))

Informational interviewing ([link to informational Interviews](#)) is the process of gathering career information from people working in areas that interest you. These interviews allow you to extend your career research beyond the company's website. Informational interviews give you additional insight regarding the company culture, overall industry and methods to pursue an industry. Informational interviews can be held in various settings: informal over coffee, formal at a company location, via skype, email, and text. Being ready and prepared for informational interviews will help you feel more comfortable when you meet the key and high-level employers.