

# Paid Government Affairs Internship Available

*Accepting applications from Feb. 10-21, 2014*

The internship program is designed to provide students with a broad understanding of how an industry's government affairs department operates. Interns can gain insight into the role that politics plays in the construction industry on a local, state and federal level.

## **DUTIES:**

Depending on our interns' abilities, experience and interests, the internship can cover a wide variety of responsibilities, including: public relations, research projects, letter writing, attending events and meetings, maintaining databases, coordinating social media, word processing, event coordination and data input. Additional responsibilities could include checking local government agendas for construction issues, helping with campaigns of specific candidates, drafting website updates, editing YouTube videos of public testimony, analyzing campaign district data using Political Data Incorporated (PDI) or a similar system, researching data for opinion-editorials submitted to newspapers and political publications, compiling opposition research on candidates ABC opposes and researching local elections.

## **QUALIFICATIONS:**

The intern must possess good written and verbal communications skills. Graphic arts or foreign language skills a plus, but not a requirement.

## **HOURS AND COMPENSATION**

Intern hours are negotiable, but 10 hours a week (\$8.00 per hour) for 10 weeks is required. Our office is open Monday through Friday, 8 a.m. to 5 p.m.

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If interested, please email Dave Everett @ [DEverett@abcsocal.net](mailto:DEverett@abcsocal.net). You can also fax the information to (714) 779-3193 or send the information to:

Associated Builders and Contractors  
C/O Government Affairs Director, Dave Everett  
1400 N. Kellogg Drive, Ste A  
Anaheim, CA 92807

For more information, email [DEverett@abcsocal.net](mailto:DEverett@abcsocal.net) or call (714) 779-3199 ext. 308.

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_  
Phone: \_\_\_\_\_ E-mail Address: \_\_\_\_\_  
School: \_\_\_\_\_ Year: \_\_\_\_\_  
Availability: \_\_\_\_\_