Student Work Study Job Description

Contact Information:
Supervisor's Name: Shauna Young
Phone: 562-907-4986 Fax: 562-464-4501 Email: syoung2@whittier.edu
How to apply: Apply in person

Job Information:
Number of students needed for position? 10-15
Job Title: Technician
Total number of work hours needed per week for this job: 10-20 hours
Total number of weeks needed per year (average academic year is 32 weeks): 32
Position Grade: Level IV
Potential work hours include: Varies, nights & weekends required

Qualifications:
- Prefer experience with stage, club or DJ sound and lighting systems
- Technical aptitude required
- Familiarity with blueprints, one-line drawings, and other technical sketches a plus
- Must be able to read, comprehend and follow written and verbal instructions

Responsibilities:
- Set up, operate, and strike of lighting and sound equipment for all student events in Club 88 and in The Student Lounge
- Set up and strike of additional equipment as required for individual programs on lawn spaces
- Routine maintenance of sound and lighting equipment
- Assistance with ordering of necessary supplies for event operations
- Assistance with scheduling set up times for all events
- Assistance with LEAP, Program Board, and student events that requiring sound or lighting