

CANCELLATION POLICY

All cancellations must be submitted in writing to Whittier College and Tour Resource Consultants LLC. The cancellation date is the date on which both Whittier College and TRC receive the signed written notification of the intent to cancel at its place of business.

DATE OF CANCELLATION	CANCELLATION CHARGES
Until April 22, 2016	\$300
April 23 – May 23, 2016	\$500
May 24-June 13, 2016	\$1,000
June 14, 2016 – Departure	No Refund

*In addition to these fees, any cancellation charges imposed by the airlines or other suppliers of travel services will be assessed.

Refunds: All refunds will be based upon the cancellation schedule provided above. Refunds may take 30 days or longer to process. No refunds will be made until payments are recovered by Tour Resource Consultants LLC from its suppliers. No refunds will be made on any services, meals, or accommodations resulting from a participant's absence from the tour itinerary or from the non-utilization of these program components by the participant.

By signing this Agreement, I acknowledge that I have read and understand it, I agree to be legally bound by it and that I sign it voluntarily.

Name

Signature

Parent/Guardian Name

Parent/Guardian Signature