

WHITTIER COLLEGE
CAUFFMAN FELLOWSHIP
STUDENT CONTRACT

Dear Cauffman Fellow:

In accepting our offer of receiving a Cauffman Fellowship, you have read and agreed to abide by the below stated requirements. If you fail to meet the requirements it will result in the possible loss of your stipend, and possible dismissal from the fellowship.

Cauffman Fellow Requirements:

1. Maintain a minimum GPA of 3.2 every semester.
2. Conduct an individual or guided research project under the guidance of a faculty-research mentor.
3. Attend all required/mandatory meetings including but not limited to:
 - Weekly or biweekly meetings with your faculty-research mentor
 - SCCUR Conference (**will require travel**)
 - URSCA Conference
 - Recruitment Sessions
 - Spring Scholarship and Fellowship Luncheon (when applicable)
4. Submit a complete project (written and public presentation) at the completion of your fellowship.
5. Understand that the \$4000.00 fellowship will be distributed over three (summer projects) or four (academic year projects) stipend distributions. The last stipend will be distributed at the completion of the project and its public presentation.
6. Understand that upon completion of your project your faculty-research mentor will receive a mentor award.

Research Ethics & Safety Compliance Notice: Please be aware that your mentee's proposed project must adhere to Whittier College policies addressing research ethics and safety compliance. If the student's project is awarded and involves human subjects, vertebrate animals, hazardous materials, infectious agents, recombinant DNA, or genetically altered organisms, it may require institutional approval before fellowship funds can be disbursed. Please familiarize yourself in advance with the policies and procedures so that you can guide your mentee accordingly (website: <https://www.whittier.edu/academics/researchethics>). Pay special attention to compliance committee deadlines and assist your mentee in planning an alternate approach in the event the project is not approved.

I agree to abide by the six requirements and understand if I do not fulfill all requirements I could lose all or a portion of my stipend and also be dismissed from the program. I have also read and understand the Research Ethics & Safety Compliance Notice.

Print Name: _____ Date: _____

Signature: _____