

NOTIFICATION OF POLICY:

OFFICIAL COLLEGE COMMUNICATIONS VIA My.WHITTIER and POETS.WHITTIER.EDU Email Accounts.

All Whittier College students are assigned an individual Whittier email address and have access to the My.Whittier.edu web portal system. The My.Whittier system provides personalized information and services to members of the college community. Through My.Whittier, students can securely access resources such as e-mail, news and event information, personal information, academic records, student account, financial aid, and other student business information.

All students are assigned an individual email address which consists of their username followed by @poets.whittier.edu. College information and official college communications are sent to this email address. ***My.Whittier's e-mail is an official means of communication through which you may contact the college and the college may contact you.*** My.Whittier can be found at <http://my.whittier.edu>.

Along with other forms of campus communications, such as campus mail, ***students are responsible for receiving, reading, complying with, and responding to official email communications from the college.***

Please check your my.whittier.edu regularly to keep yourself abreast of any new institutional developments, new or revised policies and procedures, any required documentation to complete your financial aid package, any scheduled deadlines for registration, payments of bills, timesheets submission etc.....

If you do not know your official Whittier College email account username, or are having difficulty accessing your poets.whittier.edu email, contact the Information Technology department located in the lower level of the Library or by phone at extension 4287 (from off-campus - 907-4287).

William G. Gartrell, Registrar